

DEPARTMENT OF HUMAN SERVICES
DIVISION OF JUVENILE JUSTICE SERVICES
POLICY AND PROCEDURES

Policy No: 04-01	Effective Date: 10/15/04	Revision Date: 09/07/11
Subject: Rights and Responsibilities of Juveniles		

I. Policy Statement

All juveniles receiving services from the Division of Juvenile Justice Services shall be afforded basic rights and responsibilities that are clearly defined.

II. Definition

GRAMA: Government Records Access and Management Act, which governs the classification and retention of records that are prepared, owned, received, or retained by government entity, i.e. The Division of Juvenile Justice Services (Utah Code Ann. 636-2)

III. Procedures

A. All juveniles in Division facilities and programs have the basic rights;

1. to be free from discrimination based on race, religion, color, gender, or handicap;
2. to be treated with respect, dignity, impartiality, and fairness;
3. to be informed of rules, procedures, and expectations of the facility or program within twenty-four (24) hours of placement into the facility or program;
4. to be informed of their grievance rights and procedures according to JJS Policy 04-08;
5. not to be subjected to corporal punishment, harassment, and abuse of any kind, personal injury, intimidation, property damage, threats, assault or humiliation by any person;
6. to practice their religious faith and participate in religious services on a voluntary basis, subject to the limitations necessary to maintain order and security;
7. to review any and all information in their juvenile record or juvenile permanent file, which has been classified as "Public" or "Private" based on and in compliance with the GRAMA;
8. to vote if eighteen (18) years of age or older and otherwise qualified, as of Election Day. The juvenile must contact the County Clerk of the county where he or she resides to register to vote. If registered, and in a JJS facility or program, the juvenile must have requested an absentee ballot in order to assure voting privileges;
9. to have access to public education and attend educational classes.

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B. All juveniles in Division facilities and programs are expected to abide by the following:


1. obey rules, follow procedures, schedules, and direction of staff while in Division facilities and programs;
2. treat Division staff and other juveniles with respect and not engage in activity that is disruptive to the programming. Juveniles shall abstain from using verbal abuse, ethnic slurs, slander and obscene gestures;
3. clean their area of responsibility;
4. not damage public or private property;
5. maintain their body, clothes, and hair in a clean and odor-free condition;
6. abstain from the use of illegal drugs, alcohol, and tobacco.

C. Juveniles shall be notified of their rights and responsibilities at facility and program orientations.

IV. Continuous Renewal

This policy shall be reviewed every three (3) years determine its effectiveness and appropriateness. This policy may be reviewed before that time, to reflect substantive change.

This policy has been reviewed by the Board of Juvenile Justice Services and is approved upon the signature of the Director.



E. Mark Bezzant, Chair
Board of Juvenile Justice Services

09/07/11

Signature Date



Susan Burke, Director
Division of Juvenile Justice Services

09/07/11

Signature Date